

# Crookham C of E (A) Infant School Registration Form

Child's Full Name			
Prefers to be known as...			
Child's Gender	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Date of Birth / /20
Child's Address including Postcode	<hr/> <hr/> <hr/>		
	Evidence seen by school <input type="checkbox"/>		
Names & ages of other children in the family			
Child's Religion			
Child's First Language	Language Used at Home	Most Used Language	
1 <sup>st</sup> Parent/Guardian	Name:	Relationship to Child	
Contact Details	Mobile phone number:  Alternative phone number:  Email address:	Address (if different from above)	
2 <sup>nd</sup> Parent/Guardian	Name:	Relationship to Child	
Contact Details	Mobile phone number:  Alternative phone number:  Email address:	Address (if different from above)	
Additional Emergency Contacts	1. Name	Relationship to child	Telephone number
Additional Emergency Contact	2. Name	Relationship to child	Telephone number

Additional Emergency Contact	3. Name	Relationship to child	Telephone Number
Child's previous school, Nursery, pre-school	Establishment Name:  Town:		Start Date:  Leaving date:
Custody & Court Orders	Yes <input type="checkbox"/> No <input type="checkbox"/>  If yes, please provide sight of original documents.		
Doctor's Surgery	Name:  Telephone number:		
Child's Health	<input type="checkbox"/> My child is in good health OR  <input type="checkbox"/> My child has the following health issues (please include allergies/regular Medication/concerns.		
Any Special Educational Needs/Agencies involved with the child or family			
Services Family	Father or Mother in Armed Forces? <input type="checkbox"/> Yes <input type="checkbox"/> No  Had your child ever been registered as a service family child?  <input type="checkbox"/> Yes <input type="checkbox"/> No		
Child in care or adopted	Has your child ever been in the care of the Local Authority?  <input type="checkbox"/> Yes <input type="checkbox"/> No  Is your child adopted?  <input type="checkbox"/> Yes <input type="checkbox"/> No  If yes, please provide supporting evidence.		

Travel To School	Main mode of transport:  <input type="checkbox"/> Walk <input type="checkbox"/> Car <input type="checkbox"/> Bike   Other: _____
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This information will be stored electronically by the school.

Signed: \_\_\_\_\_ Print name: \_\_\_\_\_ Date: \_\_\_\_\_

Privacy Notice

Crookham C of E (A) Infant School is the data controller or the purposes of the Data Protection Act.

We collect information from you about your child and may receive information about them from their previous school and Hampshire County Council. We hold this personal data and use/share it to:

- Support your child's teaching and learning
- Monitor and report on their progress
- Contribute to improving your child's health and reducing inequalities
- Provide appropriate pastoral care
- Produce statistical forecasting and planning and
- To assess how well the school is doing.

This information includes contact details, national curriculum assessment results, attendance information and personal characteristics such as their ethnic group, any special educational needs and relevant medical information. We will not give information about your child to anyone outside the school without your consent, unless the law allows us to.

We are required by law to pass some information about your child to the Local Authority and the Department for Education (DfE). We also have local arrangements in place where the school exchanges information with the school nurse, the PTA and extended school providers. If you want to see a copy of the information about your child that we hold and/or share, please contact the Headteacher.

We will also share parent contact information with our messaging service providers.

# Collection Arrangements.

It is our school policy not to release children to anybody other than the child's parent/s without prior authorisation.

Please list below the adults you authorise to collect your child, starting with yourselves if applicable. If you would like to have a password for your approved adults to use, please provide it below.

If someone other than the 'usual' adult is collecting your child, please let the class teacher know or telephone the school office.

Thank you.

Child's Name \_\_\_\_\_

Usual collection arrangements:

Name	Relationship	Mobile Phone Number

Password: \_\_\_\_\_

I also give permission for the following people to collect my child:

Name	Relationship	Mobile Phone Number

Signed \_\_\_\_\_ Print name \_\_\_\_\_ Date \_\_\_\_\_

# Permission Slips

Please complete all of the following slips and return them to the school at the beginning of term.

Child's Name \_\_\_\_\_

## Food Tasting.

As part of the National Curriculum, the children will be preparing/tasting a selection of foods.

- I ALLOW my child to take part in food tasting
- I DO NOT allow my child to take part in food tasting.

## Outside Activities.

I give consent for my child to take part in normal school activities organised to take place outside the school premises.  Yes  No

## Medical/First Aid.

I consent to First Aid being administered to my child and for medical/surgical treatment being given in an emergency, when deemed necessary by a qualified medical practitioner, if at the time I cannot be reached to give my consent.  Yes  No

## Multimedia.

**Please read the important information overleaf before completing this section.**

May we use your child's photo in printed publications to promote the school that we produce for promotional purposes or on project display boards?  Yes  No

May we use your child's image on our website?  Yes  No

May we record your child's image on video or webcam?  Yes  No

May we add your child's photo or video image to Google Classroom?  Yes  No

Are you happy for your child to appear in the media?  Yes  No

Are you happy for your child to appear on social media sites used by the school?  Yes  No

Are you happy for your child's image to appear as part of group work in books and journals which other parents can see?  Yes  No

Are you happy for your child to have their individual portrait photo taken by an external photographer and for the school to provide the photographer with your child's name?  Yes  No

Are you happy for your child to appear in a group photo taken by an external photographer and for school to provide the photographer with your child's name?  Yes  No

**I have read and understood the conditions of use overleaf.**

Your signature \_\_\_\_\_

Date \_\_\_\_\_

Print your name \_\_\_\_\_

# Using Images of Children – Important Information.

Occasionally, we may take photos of the children at our school. We may use these images in our school prospectus, in other printed publications that we produce, on our website, or on project display boards within our school.

Very occasionally, we may be visited by the media or Hampshire County Council to take photos or film footage of events and pupils may appear in those images, which could appear in local or national newspapers, or on television news programmes.

We arrange for an external photographer to visit the school to take group (class/year/team) and individual photos, which will be offered to parents to purchase. To comply with data protection legislation, the photographer needs permission before photos of your child can be taken.

To comply with data protection legislation, we need your permission before we take photos or make any recordings of your child for promotional purposes, which is why we are asking you to answer the questions overleaf. The personal information you provide on these forms will be securely stored and not be used for any other purpose.

Access to material added to Google Classroom is controlled by passwords which the school allocates to all staff and pupils at the school. We restrict downloading videos and we ask all parents, staff and pupils not to share material eg: on social media. However, we cannot guarantee that material posted could not be distributed to a wider audience.

Please be aware that websites and social media sites can be viewed throughout the world, not just in the UK where UK law applies. Neither you nor the school will have control over how those images are further used. You can withdraw your consent at any time by contacting the school office:

Telephone: [01252 615547](tel:01252615547)

Email: [adminoffice@crookham-inf.hants.sch.uk](mailto:adminoffice@crookham-inf.hants.sch.uk)



## Conditions of Use

1. This form is valid for five years from the date of signature. The consent will automatically expire after this time.
2. We will not re-use any photos or recordings after your child leaves this school.
3. We will not use the personal details or full names (first and surname) of any child or adult in an image on our website, in our school prospectus, or any other publications without good reason. Eg: we may include the full name of a pupil in our newsletter if they win an award etc.
4. Of we name a pupil in text, we will not use a photo to accompany the article without good reason. (See 3 above).
5. We will not include personal email or postal addresses or phone numbers on video, on our website, in the school prospectus, or any other printed publication.
6. We may include pictures of pupils and teachers that have been drawn by the children.
7. We may use group or class photos or footage with very general labels Eg: 'a science lesson' or 'making Christmas decorations'.
8. We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.

# Collection and Recording of Pupil's Ethnic Background.

Please complete the following form about the ethnic background of your child. All schools are required to do this by the Department for Education (DfE). Any information you provide will be used solely to compile statistics on the school careers and experiences of pupils from different ethnic backgrounds, to help ensure that all pupils have the opportunity to fulfil their potential. These statistics will not allow individual pupils to be identified. From time to time the information will be passed on to the Local Education Authority and the Department for Education (DfE) to contribute to local and national statistics. The information will also be passed on to future school, to save it have to be asked for again.

For more information on Data Protection generally and the school's policy on Privacy, please visit our website [www.crookhaminfants.co.uk](http://www.crookhaminfants.co.uk).

## Ethnic Background Record Form

(Based on the national population Census ethnic categories).

Child's Name \_\_\_\_\_

*Our ethnic background describes how we think of ourselves. This may be based on many things including skin colour, language, culture, ancestry and family history. Ethnic background is not the same as nationality or country of birth.*

*The Information Commissioner (formerly the Data Protection Registrar) recommends that young people aged over 11 years old have the opportunity to decide their own ethnic identity. Parent or those with parental responsibility are asked to support or advise those children aged over 11 in making this decision. Pupils aged 16 or over can make this decision for themselves.*

Please study the list below and tick one box only to indicate your child's ethnic background. Please also tick to say if the form was completed by you or your child.

<u>White</u>	<u>Mixed</u>
British <input type="checkbox"/>	White and Black Caribbean <input type="checkbox"/>
Irish <input type="checkbox"/>	White and Black African <input type="checkbox"/>
Traveller of Irish Heritage <input type="checkbox"/>	White and Asian <input type="checkbox"/>
Gypsy/Roma <input type="checkbox"/>	Any other mixed background <input type="checkbox"/>
Any other white background <input type="checkbox"/>	
<u>Asian or Asian British</u>	<u>Black or Black British</u>
Indian <input type="checkbox"/>	Caribbean <input type="checkbox"/>
Pakistani <input type="checkbox"/>	African <input type="checkbox"/>
Bangladeshi <input type="checkbox"/>	Any other Black background <input type="checkbox"/>
Any other Asian background <input type="checkbox"/>	
<u>Others</u>	This information was provided by:
Chinese <input type="checkbox"/>	Parent <input type="checkbox"/>
Any other ethnic background <input type="checkbox"/>	Child <input type="checkbox"/>



## Crookham C.E. Aided Infant School Home School Agreement

Crookham (C.E.) Aided Infant School is committed to making learning irresistible so that all children develop a lifelong love of learning through a challenging and enjoyable curriculum founded on Christian values.

Education is about the whole child. As such, we strongly believe that education is a partnership between home and school; between parents, children and teachers. This agreement cements our commitment to that partnership and defines our responsibilities within it.

### **Together we will:**

- Support the children's learning to help them achieve the highest expectations.
- Help the children develop spiritually and morally through their exploration of the meaning of the Christian faith and the shared British Values of our multi-cultural society.

### **The school will endeavour to:**

- Teach your child in a safe, caring and friendly Christian environment where learning and laughter go hand in hand and each child is valued as a unique individual.
- Encourage pupils to work to the best of their ability, to aspire and to achieve.
- Encourage pupils to understand and live by our values of Love God, Love Others, Love Learning.
- Develop children's independence by giving them increasing responsibility for their own learning, behaviour and belongings.
- Promote kindness, courtesy and respect.
- Recognise and celebrate not only success and achievement but perseverance and effort.
- Contact you, as parents, if there is a problem with your child's work, attendance, punctuality or behaviour.
- Offer opportunities for you to visit to discuss your child's progress.

### **As a parent, I will endeavour to:**

- Ensure that my child attends school regularly and arrives on time prepared to learn.
- Ensure holidays are taken outside of term time.
- Support the school's policy and guidelines for behaviour Kind Words, Kind Hands, Kind Feet.
- Attend parent meetings to discuss my child's progress and inform the school promptly of anything that may affect my child's education or welfare.
- Value my child's education, knowing that every school day counts.

Child's name: \_\_\_\_\_



Parent/Carer Signature \_\_\_\_\_

Date: \_\_\_\_\_

Headteacher's Signature \_\_\_\_\_

Date: \_\_\_\_\_